



MANAGEMENT OF CHANGE (MOC)

Change Requests, Deviations and Variations Per TM-H-6

MANAGEMENT OF CHANGE (MOC) RECORD							
Title:							
MoC Number:		Initiated By:					
Response Req'd Date:		Issued To:					
Company / Client:		Contract / PO No:					
Project Description:							
Delays:							
REASON FOR CHANGE							
Specific Request/Issue: (attach photos or marked up drawing as applicable)							
PROPOSED CHANGE							
Change Detail:							
Risk impact:							
Cost impact:							
ITEMS / AREAS AFFECTED							
Cost	<input type="checkbox"/>	Manufactured Item(s)	<input type="checkbox"/>	Operating Procedure	<input type="checkbox"/>	Engineering	<input type="checkbox"/>
Schedule	<input type="checkbox"/>	Software	<input type="checkbox"/>	HSE Procedure	<input type="checkbox"/>	Equipment	<input type="checkbox"/>
Other (specify)							<input type="checkbox"/>
REQUIRED ACTIONS							
Identify Stakeholders	<input checked="" type="checkbox"/>	Assess Risk, JSEA	<input checked="" type="checkbox"/>	Amend Docs / Dwgs	<input type="checkbox"/>	Vary Order / Invoice	<input type="checkbox"/>
Consultation	<input type="checkbox"/>	Additional Calculations	<input type="checkbox"/>	Local Approvals	<input type="checkbox"/>	Communicate Change	<input checked="" type="checkbox"/>
Other (specify)							<input type="checkbox"/>
ISSUING OF MOC							
Issued By:			Signature:				
Position:							
Date Issued:							
SECTION B - RESPONSE TO CHANGE REQUEST							
Response:							
Response By:			Signature:				
Position:							
Date:							

--- FORM DETAILS ---								
TM-H-134	1	07JUN23	CORP				07JUN26	1/1
Doc No	Rev	Date	CAT	Custodian	Reviewer	Approved	Next Review	Page